



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))
Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Recreation Ground Trust Seagry and Startley		
Contact name	Mr Michael Barber (Treasurer)		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Playground Equipment		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Trust's principal objective is to promote and maintain the use of the Seagry and Startley Recreation Ground by its local community. The recreation ground has playground equipment to encourage children who live in the community to use the outdoor space for fun and exercise. It also provides a focal point for young families. New equipment will increase the usage of the recreation ground, improve play experiences, address ROSPA criticism of the existing equipment and respond to the wishes of the community as communicated through a recent survey.		
In which community area does your project take place? (Please give name – see section 3)	Chippenham		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	Seagry and Startey Recreation Ground, Upper Seagry, Chippenham, Wiltshire
When will your project take place?	Summer/Autumn 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i>	In September 2012, the Royal Society for the Prevention of Accidents inspected the recreation ground and noted that several pieces of equipment "fail to meet the requirement of the relevant standard". In December 2011, the Trust carried out a survey of every household in the villages of Upper Seagry, Lower Seagry and Startley to ask what the Trust should prioritise in order to increase the use of the outdoor space. 70% of respondents wanted priority to be given to improving the playground equipment, and a number of respondents noted the lack of equipment for younger children. The new playground equipment will therefore address the criticisms raised by RoSPA and increase the community's use of the outdoor space by responding to the wishes of local residents.
How many people will benefit from your project?	50 to 80 plus children, plus parents
How does your project demonstrate a direct link to the local community plan for your area (see www.wiltshire.gov.uk/areaboards) or priorities of your area board? Please provide a reference/page no.	Health & Social Care priority 6.5 (p.23) - Housing & Built Environment priority 7.1(p.26) - Culture and Leisure priority 8.1(p.29)
Any other information about your project. (Limited to a 1000 characters) The Recreation Ground Trust has raised the matching funding for the project through the hard work of volunteers, who have organised car washes and the annual Seagry summer fayre, all of which take place on the recreation ground. In addition the maintenance of the recreation ground is carried out entirely by volunteers (except for the grass cutting which is funded by Seagry School, and which enjoys the full use of the recreation ground in return). Recent examples of maintenance include maintaining the playground equipment and ground surfaces, tree surgery for the twenty large trees on the ground, and annual bulb planting, which is carried out by volunteers and children from the school. A team of volunteers will install the grass tiles which will provide the safety surface for the new equipment. The purchase of playground equipment has the support of the Headmistress of Seagry School, the Board of Governors of Seagry School, the Friends of Seagry School and the Parish Council.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
The funding is for one-off capital expenditure. The maintenance of the recreation ground and playground equipment will continue to be provided by volunteers from the community.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will survey the local community again in December 2013, and will also obtain feedback from the children attending Seagry School.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes Date contacted CIB 25 May 2012 No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder	Amount Applied For	Amount Received
None		

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes No

4. Information relating to your last annual accounts (if applicable)				
Year ending: 31 March 2012		Month: March	Year: 2012	
A - Total income:		£2,806		
B - Minus total expenditure:		£1217		
Surplus/deficit for year: (A minus B)		£1589		
Free reserves currently held (i.e. money not committed to other projects/operating costs)		£5,000		
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Supply and installation	£10,000	Own fundraising/reserves	C	£5,000
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			£
	£	Other		£
	£			£
	£			£
Total Project Expenditure	£	Total Project Income		£5,000
Total project income B		£5,000		
Total project expenditure A		£10,000		
Project shortfall A – B		£5,000		
Grant sought from Wiltshire Council Area Board		£5,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Michael Barber

Date:

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))